Harvard University Tax Reporting Calendar Year 2013

Contacts for questions regarding tax-reporting documents issued to individuals and certain entities by Harvard University

<table>
<thead>
<tr>
<th>Form</th>
<th>Date form is required to be mailed</th>
<th>Issuing Department*</th>
<th>Contact Number</th>
<th>Web Site</th>
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</thead>
<tbody>
<tr>
<td>W-2</td>
<td>1/31/14</td>
<td><strong>UFS</strong> 1033 Mass Ave, 2nd floor</td>
<td>617-495-8500 (option 4)</td>
<td><a href="http://vpf-web.harvard.edu/ofspayroll/empw2_order.shtml">http://vpf-web.harvard.edu/ofspayroll/empw2_order.shtml</a></td>
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<tr>
<td>1099-MISC</td>
<td>1/31/14</td>
<td><strong>UFS</strong> 1033 Mass Ave, 2nd floor</td>
<td>617-495-8500 (option 1)</td>
<td><a href="http://vpf-web.harvard.edu/ofresources/ufs_cust_rel.shtml">http://vpf-web.harvard.edu/ofresources/ufs_cust_rel.shtml</a></td>
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<tr>
<td>1042-S</td>
<td>3/15/14</td>
<td><strong>UFS</strong> – 1033 Mass Ave, 2nd floor</td>
<td>617-495-8500 (option 5)</td>
<td><a href="http://vpf-web.harvard.edu/ofresources/ufs_cust_rel.shtml">http://vpf-web.harvard.edu/ofresources/ufs_cust_rel.shtml</a></td>
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<tr>
<td>1042-S</td>
<td>3/15/14</td>
<td>SRO (Student Receivables Office)</td>
<td>617-495-2739</td>
<td><a href="http://www.termbill.harvard.edu">www.termbill.harvard.edu</a></td>
</tr>
<tr>
<td>College Grants</td>
<td>3/15/14</td>
<td>SRO (Student Receivables Office)</td>
<td>617-495-2739</td>
<td><a href="http://www.termbill.harvard.edu">www.termbill.harvard.edu</a></td>
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<tr>
<td>1098-E</td>
<td>1/31/14</td>
<td>SLO (Student Loan Office)</td>
<td>617-495-3782</td>
<td><a href="http://borrower.ecsi.net">borrower.ecsi.net</a></td>
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<td>1098-T</td>
<td>1/31/14</td>
<td>SRO (Student Receivables Office)</td>
<td>617-495-2739</td>
<td><a href="http://www.termbill.harvard.edu">www.termbill.harvard.edu</a></td>
</tr>
<tr>
<td>1098-T</td>
<td>1/31/14</td>
<td>DCE (Extension and Summer School only)</td>
<td>TCRS (24 hrs.)** 877-467-3821</td>
<td><a href="http://www.1098t.com">www.1098t.com</a></td>
</tr>
</tbody>
</table>

*Issuing department is indicated on the return address of the tax-reporting document. The service provider for DCE’s 1098-T Forms is ACS’ Tax Credit Reporting Service (TCRS). TCRS responds to all DCE student inquiries about the 1098-T Forms. DCE students may visit the TCRS web site [www.1098T.com](http://www.1098T.com) or contact the TCRS 24 hour Call Center at 1(877) 467.3821